

Mercy College Course Request Form for International Exchange Students

The purpose of this form is to indicate which courses you are requesting to take during your next semester at Mercy College. Once your PACT Counselor (Mercy College Advisor) receives this form, they will create a schedule for you based on the courses for which you are eligible. In order to be eligible to register for each course, you must meet the pre-requisites, as outlined in the course catalog at the link here:

<https://www.mercy.edu/academics/sites/www.mercy.edu.academics/files/basicpage/documents/Mercy%20Undergraduate%20Catalog%202017-2018%20FINAL.pdf>.

Courses for which F-1 international exchange students **are not eligible** to register:

- XXXX 399: Internship
- XXXX 380-381: Workplace Experience I-II
- Education courses
- Graduate courses: anything at the 500-level or above
- English 110, English 111, English 112, Speech Communication 110

Date: _____ Semester during which you will study: Spring 201_ Fall 201_

Student's name: _____

Home Institution: _____ Country: _____

APPROVAL REQUESTED FOR COURSES SPONSORED BY MERCY COLLEGE:

Dates of Session Month/Day/Year	Course Number	Title of Course	Credits
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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I, _____, hereby confirm that I have reviewed my previous coursework against the prerequisites outlined in the course catalog and that I meet these requirements for eligibility to take the above-mentioned courses.

Student's signature: _____ Date: _____

I confirm that the above courses have been approved by my home institution for eligibility to transfer following successful completion of my program at Mercy College.

Student's signature: _____ Date: _____

Signature of advisor at home institution: _____ Date: _____

Official approval seal of sending institution: