



# CHANGE OF MAJOR / MINOR FORM for Matriculated Students

Complete the below section(s) as per the student request and send to [registrar@mercy.edu](mailto:registrar@mercy.edu) for processing.

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_ CWID#: \_\_\_\_\_

Home Campus: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

Transfer Credits Completed: \_\_\_\_\_ Mercy Credits Completed: \_\_\_\_\_

### Request for Change of Major

Current Major: \_\_\_\_\_

Requesting Change of Major to: \_\_\_\_\_

### Minor Declaration / Request for Change of Minor

Student is requesting to declare the following Minor: \_\_\_\_\_

Requesting Change of Minor to: \_\_\_\_\_

Current Minor: \_\_\_\_\_

### Request for Change of Catalog Year

Current Catalog Year: \_\_\_\_\_

Requesting Change of Catalog Year to: \_\_\_\_\_  
Catalog Year

#### Required Signatures:

Student: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name Signature

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name Signature

#### Approval of Program Director / Division Chair\* (If Applicable- See Below)

Program Director / Division Chair: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name Signature

\*Any Education Track Request- Student must have a 3.0 GPA+ and at least 60 credits at Mercy, and complete an application for admission to BS and MS Education program.

\*All 5 Year BS/MS Requests must have Director / Chair approval.

\*All Biology, Animal Sciences Track, Biology, Biomedical Sciences Track, Design and Animation, OTA, Social Work, and Vet-Tech students must be approved by Program Director or Chair.

**Former SNR Student Disclaimer:** *If you are a participant of the seamless transition to Mercy College from the College of New Rochelle and you decide to change your major, you will not be eligible to change your major back to your current program. You also run the risk of losing credit towards degree completion, which may result in additional costs.*

I have read and agree to the above disclaimer: \_\_\_\_\_  
Student Initials